Hiland Dairy Foods Company

ESSENTIAL JOB FUNCTIONS ASSESSMENT
PHYSICIAN'S REPORT

NAME OF CANDIDATE: _____

AVAILABLE JOB: Office Clerk

☐ FULL TIME ☐ PART-TIME

TO BE COMPLETED BY COMPANY				TO BE COMPLETED BY PHYSICIAN		
ESSENTIAL JOB FUNCTIONS	DURATION		FREQUENCY OF REPETITION	MEDICAL SUITABILITY FOR JOB		
Physical Tasks	Hours per Shift	Percent of Shift	Repetitions per Shift	Yes	No	If no, explain restrictions
Standing	3		Often			
Walking	3		Often			
Climbing	0.2		Seldom			
Bending	5		Often			
Twisting	3		Often			
Pushing/Pulling	1		Seldom			
Reach above shoulder	3		Often			
Reach at shoulder	3		Often			
Reach below shoulder	3		Often			
Lift/Carry/Lower: 1-15 lbs	3		Often			
15-30 lbs	1		Seldom			
30-45 lbs	1		Seldom			
45-60 lbs						
60-90 lbs						
90-120 lbs						
Repetition-Hand/Wrist: simple grasping	8		Continually			
Firm grasping	1		Seldom			
Emersion: Cold Water						
Equipment Operated:						
Physical Exposure						
Temperature (Hot)	0.2		Seldom			
Temperature (Cold)	0.2		Seldom			
Humidity	0.2		Seldom			
Noise/Vibration	0.2		Seldom			
Chemical Contact	0.1		Seldom			
Other:						

☐ The candidate is medically qualified to perform the job described.
☐ The candidate is medically qualified with the above noted restrictions.
☐ Due to significant risk the candidate is not medically qualified for the job described.

Physician's Signature: _____, M.D. Date: _____