

# Witness Statement

Witness statements assist in the investigation process in determining how an incident occurred and performs the basis of preventing a similar incident in the future. When completing this statement, try including all the events and factors that led up to the incident and any actions taken during or after.

**Please complete this form in conjunction with the WC, Fleet & Liability Forms.  
Thank you for your time and effort.**

Please complete with any witness:	If incident happens at a business please include:
Date: _____ Time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	Business Name: _____
Witness Name: _____	Business Address: _____
Cell Phone: _____	Business Phone #: _____
Home Phone: _____	Store Mgr. Name: _____
Witness Address: _____	

## Description of Incident:

## Statement (Please print):

**Witness Name (Print or Type):**

**Signature:**

**If more space is required, please make a copy or create a duplicate of this form. If you have any questions or concerns please contact the Prairie Farms Risk Management Department.**